

# COPPERFIELD HOMEOWNERS ASSOCIATION MEETING MINUTES

Location: Zoom Meeting  
Date: November 9, 2020  
Time: 7:30 p.m.  
Attendees: Melissa Atkins, President  
Ken Curry, Vice President  
Ray Chinn, Treasurer  
Cheryl Williams, Secretary  
Kevin Atkins, Member-at-Large

## Agenda Items

1. Annual Meeting Wrap Up: Melissa will post signage at entrances reminding people of Nov. 14 HOA meeting. Melissa will post a reminder on the HOA Facebook page. FB post will remind people to bring a chair and a mask. Melissa, Ray and Ken will bring tables.
2. Ray will purchase the four Home Depot gift cards prior to Saturday's meeting.
3. HOA board needs to advise residents of the fact the HOA bylaws need to be revised/rewritten in 2021. This has not been done since 2016.
4. Discussion about term limits and positions that need to be voted on at upcoming annual meeting. President, Treasurer and Member-at-Large positions all run through Dec. 31, 2021; Secretary and Vice President need to be voted on at the Nov. 14 annual meeting as those terms end Dec. 31, 2020.
5. Agenda for Annual Meeting:
  - Roll Call – All homeowners will need to sign in
  - Proof of Notification of Annual Meeting
  - Read minutes from last annual meeting.
  - Officer reports.
  - Unfinished Business
  - New Business – Possible grant for dog run; new signs; bylaws and covenants (invite feedback for changes via mail/email); board will send out updated bylaws and covenants prior to next year's annual meeting; FB page is a good way to communicate.

Homeowners must be current on dues in order to vote per covenants.

- Melissa made a motion to adjourn the meeting. Ray seconded. All in favor. Meeting adjourned at 7:15 p.m.

			<b>Status</b>
Post signs at entrances and reminder on FB - HOA annual meeting on 11/14	Melissa Atkins	Nov. 10, 2020	In Progress
Type up agenda	Melissa Atkins	Nov. 14, 2020	In Progress
Purchase gift cards	Ray Chinn	Nov. 14, 2020	In Progress
Bring copies of budget; financial reports	Ray Chinn	Nov. 14, 2020	In Progress
Purchase balloons to place at door	Cheryl Williams	Nov. 14, 2020	In Progress